

Change of HPE legal address (UK)

To: Hewlett Packard Enterprise (HPE) Suppliers

Effective **15 February 2021**, the HPE billing address for the UK entities will change. To avoid invoice rejections or payment delays, please take action as instructed below. The change applies only to the office address; there is no change to the company legal name or the VAT information.

Actions you need to take:

- Please update your systems beginning 15 February 2021 with the new billing address for the HPE UK entity to which you provide services or products.
- If you submit paper invoices:
 - Invoice date **before 15 February 2021**: please use the current Bill To address.
 - Invoice date is **on or after 15 February 2021**: please use the new Bill To address.
- If you submit invoices via an e-invoicing tool:
 - Invoices for orders issued **before 15 February 2021**, please submit on paper using the new Bill to Address.
 - Invoices for orders issued **on or after 15 February 2021**, can be submitted via the e-invoicing tool and the new Bill to Address will auto-populate.

Old Address	New Bill To & Postal Address
Hewlett-Packard Limited Cain Road, Amen Corner Bracknell Berkshire RG12 1HN	Hewlett-Packard Limited Ground floor 210 Wharfedale Road Winnersh Triangle RG41 5TP
Hewlett-Packard CDS Limited Cain Road, Amen Corner Bracknell Berkshire RG12 1HN	Hewlett-Packard CDS Limited Ground floor 210 Wharfedale Road Winnersh Triangle RG41 5TP

For queries or further details, please contact [AP CRC](#).

Thank you again for your continued support.

Kind regards,
Ariba Supplier Communication Team

Confidentiality: This document contains HPE confidential information and is being shared with HPE customers, partners and suppliers for the sole purpose of updating systems and processes to enable future business with Hewlett Packard Enterprise and the new company. This information is subject to the confidentiality provisions of HPE's agreements with you.